



FAQ Number: 1642

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Question: I am already a CVI Authorized User. Do I need to take the CVI training again to maintain my CVI Authorized User status?

Answer:

Active CVI Authorized Users are not required to take subsequent CVI training in order to maintain CVI status. However, many improvements to CVI handling and safeguarding procedures were made to the September 2008 revised CVI Procedural Manual. These changes are also reflected in the updated CVI training. DHS recommends Authorized Users read the revised Procedural Manual to become familiar with the changes and consider taking the revised CVI training.

Those taking the revised CVI training will receive a new CVI Authorized User Certificate with a new issuance date but the original CVI Authorized User number. Taking the training will also provide an opportunity to:

- Update CVI authorized user information, and
- Link CVI certification with CSAT authorized user account (for Authorizers, Submitters, Preparers, or Reviewers of CFATS covered facilities)

In the revised CVI training, existing CVI Authorized Users will be prompted at the beginning of the training to enter their CVI Authorized User number, which is located on the CVI Certificate, and the e-mail address the user provided during the original training.

If you are unable to locate your CVI Authorized User number or experience difficulty verifying your existing CVI authorized user status, please contact the CSAT Helpdesk at 866-323-2957 or csat@dhs.gov for assistance.